

**Jefferson County School District 509-J**  
**Board of Directors Meeting**

**Minutes of July 31, 2017**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE. Chair Laurie Danzuka opened the regular meeting of the School Board at 7:00 p.m. in the Board Conference Room of the District Support Services Building with the full board present including Courtney Snead, Jamie Hurd, Tom Norton, and Stan Sullivan. Superintendent Ken Parshall and District staff members attending were: Martha Bewley, CFO; Randy Bryant, HR and Operations Director; Julie Nisley, MHS counselor; and Amy DeChamplain, Accounting Clerk. Also attending were 29 persons signing the Visitor Roster, and Susan Matheny reporting for The Madras Pioneer. Cindy Stanfield recorded minutes of the meeting.
2. ADOPTION OF AGENDA. **Stan Sullivan moved that the Board adopt the agenda as presented. Motion carried. (5-0)**

► **INFORMATION**

3. SUPERINTENDENT and BOARD HIGHLIGHTS. Superintendent Parshall announced that the District has a new and viable candidate with potential to lead the JROTC program at Madras High School. A letter of intent to hire has been sent to the U.S. Military Office requesting expedited service. The District has been advised that the candidate must pass a vetting process which could take four to six months. Human Resources Director Randy Bryant was pleased to report the interview with the candidate by MHS building team went very well. Phase two of the process will be the background vetting process conducted by the military human resources personnel. Mr. Bryant was hopeful of hiring by August 29<sup>th</sup>. Superintendent Parshall told that summer activities planned for the MHS JROTC members would continue to be led by Junior Army Instructor Kyle Yeager through August with anticipation of Mr. Yeagar's assistance with orientation of a new instructor. The waiting period is in the military's control and Superintendent Parshall deemed important to honor the process. Laurie Danzuka thanked Randy Bryant and Ken Parshall for their efforts to continue the program. Jamie Hurd offered thanks to the maintenance staff for keeping the school property weed-free and looking great.
4. CORRESPONDENCE. None
5. HEARING OF CITIZENS / DELEGATIONS. Donna Hubbard spoke to the Board as a citizen of Bend, Oregon, and retired U.S. Army Colonel. She is also a member of the Board of Military Retirees of Central Oregon which contributes scholarship funds to local schools and works closely with local JROTC programs. She recognized JROTC as a gift to the community and was heartened to hear a positive resolution to keep the program going at Madras High School. Colonel Hubbard requested to be kept posted.

► **ACTION**

6. CONSENT AGENDA.
  - a. Approval of July 17, 2017, Board Minutes
  - b. Personnel Action. Caron Smith submitted a letter of resignation from Principal at Bridges Career and Technical High School. Brian Crook was recommended as High School Vice Principal for both Bridges and Madras High School. Teachers recommended for hire were Julia Fall as math teacher at Jefferson County Middle School and Michelle Moran-Crook as .5 f.t.e. Teaching & Learning Support Specialist and .5 f.t.e. Talented and Gifted Program teacher for the District.
  - c. Policy Update. The first reading of Policy GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave was presented for review.**Courtney Snead moved that the Board approve the minutes and personnel action list as presented. Motion carried. (5-0)**
7. HEARING OF CITIZENS/DELEGATIONS. No comments.

8. REMINDERS: The next regular meeting of the Board will be held August 14, 2017, at the Support Services Building beginning at 7:00 p.m. Kathy Dominguez and Candida de Souza desired to ask questions about the JROTC situation. Superintendent Parshall offered to talk with anyone in the audience following the Board meeting.

Tom Norton, Jr. was pleased to know about the potential hiring of a JROTC instructor and the process involving the military. Superintendent Parshall explained action would be taken by the Board to reinstate the JROTC program pending the confidential hiring process for an instructor.

9. ADJOURNMENT. There being no further business, the meeting was adjourned by Chair Danzuka at 7:15 p.m.

Respectfully submitted,

Cindy Stanfield, Executive Assistant

Draft to Board for approval at next meeting August 14, 2017.

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Laurie Danzuka, Board Chair

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Ken Parshall, Superintendent